



INTERNATIONAL

YOUNG BREEDERS

Manual and Rule Book for the International Young Breeders World Championships



Preface

The history of the International Young Breeders Association

The International Young Breeders Association (I.Y.B.) was set up in 2009 at the World Championship competition in Ireland. It was agreed that each country should be represented by one delegate except for Germany. Germany would have three delegates because of the number of studbooks (15) involved. Membership of the IYB is restricted to member studbooks of the World Breeding Federation of Sport Horses (WBFSH). At the first meeting there were representatives from Belgium (Geert Schepers), Canada (Cindy Orr), Denmark (Jane Bech Jensen), France (Marcel Koch), Germany (Maren Schlender, Hendrik Fiegel, Inken Johannsen), Ireland (Norman Storey), Mexico (Manuel Sada), Sweden (Maria Edlen) and Switzerland (Salome Wagli). The meeting elected Inken Johannsen as President, Norman Storey as Vice President and Marcel Koch as secretary for the next four years.

Appendix 1 outlines the history of positions held on the committee and respective changes since the first committee was formed in 2009.

Following a significant increase in the number of studbooks wishing to take part, in 2013 the Board of the IYB decided that a more comprehensive set of rules, including a Manual and Rule Book for Organisers and a formal constitution was required and these have now been developed in consultation with the member studbooks of the IYB.

Current constitution and relationship with the World Breeding Federation for Sport Horses (W.B.F.S.H.)

The delegates of each country and the Membership of the I.Y.B. Board and its sub-committees can change as specified in the I.Y.B. Constitution. The I.Y.B. presents an annual report to the WBFSH at its General Assembly meeting.

The WBFSH supports the IYB Organisation with a grant of €3,000 annually and an additional grant of €3,500 toward hosting of the World Championships every second year.

Aims and objectives of the IYB

Aims

The aims of the I.Y.B. are to:

- bring young breeders together from different breeding associations, countries, and languages to compete, network and create new contacts.
- encourage the education of young people in the skills and knowledge necessary for successful sport horse breeding both nationally and globally by providing an international structure for the development of competitive teams of young breeders made up of individuals able to demonstrate these skills at competitive and other events
- organise the World Breeding Federation for Sports Horses (hereafter the W.B.F.S.H.) Young Breeders World Championships to provide young breeders representing studbook members of the W.B.F.S.H. with an opportunity to compete in different disciplines relevant to sports horse breeding.

Objectives

In order to achieve these aims the I.Y.B. will:

- provide a forum for liaison between member studbooks and individuals to maximise training and competitive opportunities in all young breeder disciplines
- ensure a duty of care to all studbook members of the I.Y.B. and to teams and individuals participating at I.Y.B. events
- provide all its services in a way that is fair to everyone
- ensure that all present and future members receive fair and equal treatment
- develop a funding structure, including membership fees, donations and sponsorship schemes to help finance the above.

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Section 1 Introduction

1.1 How to read this Manual and Rule Book

This Manual and Rule Book should be read in conjunction with the Constitution of the International Young Breeders.

1.2 General framework of the championships

The International Young Breeders World Championship is for Equine Studbooks that are members of the World Breeding Federation for Sport Horses (W.B.F.S.H.).

The World Championship is held every two years and is hosted by a volunteering studbook or group of studbooks (referred to as the Organisers from now on). The Organisers are responsible for setting up the championships, arranging the venue and running the event. The Organisers may arrange a post-championship educational tour / visits for participating studbooks to local equestrian enterprises / shows / events / tourist attractions. On completion of the Championship the studbook with the most team points (junior and senior teams combined) will be crowned World Champions.

1.2.1 Studbook teams and age groups

The Championship is for young breeders aged 15 to 25 years of age on the first of January of the year of the Championship

There are two age groups (Sections):

- i. 15 to 19 years of age on the 1st of Jan in the year of W.C. - Juniors
- ii. 20 to 25 years of age on the 1st of Jan in the year of W.C. - Seniors

Organisers must verify ages of competitors during the initial registration of team member names and again at registration at the venue of the W.C.. This can be achieved firstly by requesting date of birth when teams are first named by team managers and secondly by checking competitor passports (date of birth) at the time of physical registration. It is the responsibility of team managers, verified by the organisers to ensure that competitors are in the correct age class.

Studbooks will normally enter individuals or teams of four people in each section, with the highest scoring three competitors to count for the team score calculation (i.e. the score of the lowest scoring competitor is dropped for the team score calculation). Teams of three can enter (in which case there will be no discount score). In some years team numbers may be limited to three participants plus a nominated reserve if the number of horses available to the Organisers for In-Hand is limited. Studbooks will be given due notice of this if it is likely to happen. Participants compete as individuals with their scores combined to give the age section and overall studbook team score. Reserves may only take part in the main part of the Championship with the express approval of the Organisers. If it is necessary to substitute a reserve for a team member, the reserve will take the place of the original team member in all subsequent sections of the Championship.

Exception to Age Rules

In the circumstance where a studbook has difficulty filling a senior team a single junior competitor may be used to complete a team of three for a studbook. In this case no reserve (fourth) team member will be possible. The junior in this case competing as a senior will also ranked as an individual within the senior group. This is the ONLY exception permitted to the age rules.

1.2.2 Competition phases of the championships

There are four competitions in the Championships namely:

1. Theory
2. Loose movement and loose jumping
3. Conformation
4. In-hand showing

Non- championship competition is turn out of the horse as a team.

For fuller explanations of these phases see the relevant parts of Sections 2, 3 and 4 and the Appendices.

1.2.3 Discipline

Each young breeder, and his or her parent or guardian, where applicable, and any other support personnel including team managers are required to co-operate with the organisers in carrying out its functions. This includes the requirement to treat all organisers with respect and courtesy and to follow all instructions issued by, and respond in reasonable time to requests from, any W.C. organising personnel.

Cheating will not be accepted and will result in penalties as described in the table below.

Cheating Action	Penalty for this action
Looking at a phone, tablet or other such device during the theory, conformation assessment or loose assessment	First time - zero points for the individual discipline of the competition Second cheating action of any description - elimination from the W.C.
Bringing theory bank/ answers into the theory examination, including any notes observed on body parts/clothing/elsewhere	Zero points for theory Second cheating action of any description – elimination from the W.C.
Speaking to another participant, trainer, supporter or other such person during the theory, conformation, or loose assessment (except during the prejudgement phases of conformation and loose assessment)	First time - verbal warning Second time – zero points for the individual discipline of the competition; or elimination if any other cheating action already recorded Third time – elimination from the W.C.
Found looking at another competitor's or judge's answer sheets during theory, conformation or loose assessment	First time – zero points for the individual discipline of the competition Second cheating action of any description – elimination from the W.C.
Having an in-hand horse warmed up by a trainer, another competitor, or any other individual*	Penalty – zero points for in-hand Second cheating action of any description – elimination from the W.C.
Bringing additional equipment into the stables for turnout	Elimination of the team from that phase of the championship

Competitors or Managers etc. found in the stables at any time other than during turnout (competitors only) and in-hand to collect /return horses	First time – verbal warning Second time – zero points for the individual discipline for offending individual or team in the case of a manager acting inappropriately
Excessive alcohol consumption or evidence of substance (drug) use	Immediate expulsion of ALL of the team.

** only in the case of a potentially dangerous situation, agreed as same by the attending steward, may another person step in to take control of an in-hand horse*

Where a competitor or team are expelled no refunds for unused accommodation or compensation will be made by Organisers nor will any compensation be made for any additional expenses incurred for travel and accommodation as a result of leaving the competition venue earlier than planned.

All young breeders, including all supporters, must behave according to the restrictions and laws of the host country and their own country, whichever are more severe, regarding underage drinking, smoking, and use of substances. Any young person who is found to not comply with these restrictions risks being reported to the authorities. If the young person in question is a competitor they risk being removed from the competition; and if after prize giving they risk prizes being withdrawn/removed.

If a competitor does not present on time for in-hand they risk disqualification from this phase of the competition, unless there is a genuine reason communicated to and noted by the stewards on duty in the stables or at the arenas.

1.2.7 Tribunal of Arbitration

At the competition it is possible that something unexpected might occur and that a decision will need to be taken on how to handle the situation. An arbitration panel will be appointed by the I.Y.B. Board for each championship and will include four persons namely:

1. A representative of the organisers
2. The I.Y.B. president
3. An I.Y.B. international judge
4. The head event steward

The members of the Tribunal will be announced at least one month before the championships and their details included in the catalogue.

All complaints should be addressed in writing through the team manager to the head event steward. It is the role of the head steward to decide if the complaint is serious enough to be reviewed by the tribunal of arbitration.

1.2.8 Finance and entry fees

The WBFSH supports every WBFSH World Championship with a grant specifically for the championships of €3,500. This fund shall help to finance the costs associated in delivering the guidelines of the I.Y.B. W.C. (including those relating to judges, scorers and results, stewards, photography, trophies etc.)

As a guide these funds are allocated as €500 for each of two international judges, one scorer, and one steward (€2,000). Usually these officials are paid their transport, accommodation and food expenses during the championships. The remaining €1,500 is available for expenditure on items such as trophies, and photography. It is at the discretion of the organising studbook how the funds shall be

allocated, and any balance of funds required to fund the championships is raised through entry fees and sponsorship by the host studbook.

The current entry fee is €325 per studbook team so the fee for a studbook entering both junior and senior teams is €650. The fee for a studbook entering an individual (non-team) participant is €125 per participant. **This may be revised if costs rise but any rise must be notified to all IYB member studbooks by no later than the end of February of the year of the championships after which no extra charges / price rises will be permitted.**

All entries must be made direct to the Organisers and the Organisers must ensure that the correct administration and accounting structure is in place to provide for this.

All entry fees and other costs invoiced to participating studbooks by the Organisers in advance of the event must be paid in full in cleared funds to the Organisers by 21 days BEFORE the start of the championships. Any studbook, team or individual with invoiced fees outstanding will not be allowed to participate in the championships until such monies have been paid by cleared funds.

All studbooks that have to travel to a different continent for the World Championships can apply to the committee for financial support. The application will be reviewed by the President, Vice President, Secretary and Treasurer. A majority decision of the committee is required to approve delivery of financial support. The usual support available for successful applicants is €650 for a full team with eight team members. It is €350 for sending one team (juniors or seniors) with four team members and €125 for sending just a single competitor. If there are any changes to these supports then that should be announced by the IYB Committee in the year before the next championship. A letter of application for this support can be sent to the treasurer of the International Young Breeders within two months after attendance at the World Championships.

A financial statement for the previous two years of accounts shall be provided at each BAGM and available to members thereafter on request.

The IYB uses some funds for the maintenance of the website, public relations, and other areas requiring agreed expenditure. The balance that is not used goes into a saving account to provide funding for holding a championship outside Europe.

1.2.9 Safe Sport

The provision of safe sport is of great importance. Officials and volunteers should ideally be police vetted. Sport should be safe fun and take place in the spirit of 'fair play'. Participants are encouraged to put in their best effort, improve skills, make friends, participate by the rules, appreciate/accept everyone in the group regardless of ability, race, religion, gender etc. .

Adult officials (including trainers, managers, stewards, judges, and others) should never exert unnecessary influence over a participant; share a room with a young person alone; engage in inappropriate touching/ suggestive remarks; use any form of physical force; spend excessive amounts of time with a participant away from others; and should always put the welfare and enjoyment of the participant first while finding a balance between this and achieving results; treat each participant equally with respect and dignity ensuring all participants abide by the rules; and should themselves be suitably qualified with the knowledge/skills related to what they are leading.

1.2.10 Equine welfare

As a WBFSH affiliated competition, the championship is run under the guidelines of the FEI policy on welfare of equines in sport. To reduce stress and possible injury it is also essential that the horses selected by the Organisers for use in the championships, in whatever section, are easy to handle and well-schooled/ prepared for the tasks they will be asked to undertake, especially in loose jumping and showing on the triangle (the in-hand presentation phase). It is the role of the steward in consultation with the judges to withdraw an animal from the championships if it is deemed unsuitable for whatever reason.

1.2.11 Logos

All advertisements and presentation relating to the International Young Breeder Championships must include the logos of both the IYB and the WBFSH. The IYB logo must also be included at the top of all score sheets. The hosting studbook may also use their own logo and that of any major sponsor.



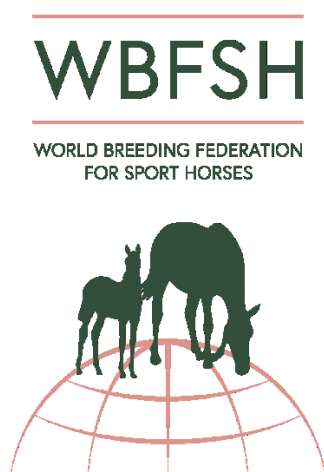
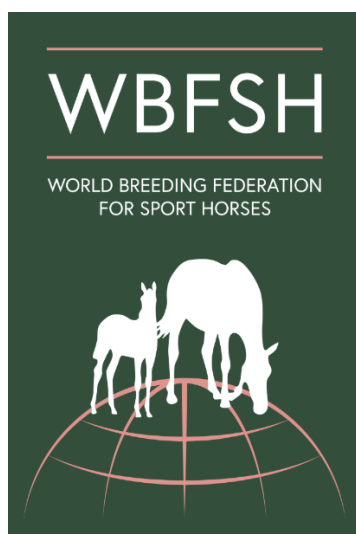
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1.3 Responsibilities of the Organisers

1.3.1 Insurance liability, risk, and medical coverage plan

The Organisers must provide comprehensive event and Public Liability Indemnity Insurance to cover the event; cover to the value of at least 5 million Euros is required.

The Organisers will conduct a thorough risk assessment both prior to and during the event to ensure maximum welfare and safety of all participants both human and equine.

The Organisers must also ensure the provision of appropriate emergency medical support.

The minimum standard for medical cover should be a person or persons trained in first aid and holding a relevant and officially recognised certification. The venue must have a fully stocked first aid kit available, at the minimum to a level which complies with local legislation.

A medical coverage plan must be decided before the event, taking professional advice where appropriate. Account must be taken of the number of competitors, and spectators, the location of the venue and its proximity to emergency medical facilities such as hospitals and ambulance services including usual response times.

The medical coverage plan must include:

- The contact details of the designated providers of first aid
- Procedure in the event of a serious injury
- Details of the ambulance cover (on site or local emergency service)

1.3.2 Provision of facilities

The Organisers are responsible for booking a suitable venue for the event.

Activity	Facility
Registration and Scoring	Room with tables; chairs and appropriate IT equipment for registration/scoring. Backup laptops.
Opening and Closing Ceremonies and Prize Giving	Can take place in an indoor arena with seating appropriate to the numbers expected; or in a large hall
Theory Test	May take place in seating area of indoor arena; a large hall; or multiple smaller rooms where competitors can be suitably spaced and adequately supervised
Conformation Assessment	Suitable outdoor or indoor
Loose Assessment	Suitable indoor arena with viewing gallery
Turnout	Area for holding teams; area for judging teams on a level surface; area for photographs separate to judging area (clean, good level footing, W.B.F.S.H. flag/ Host studbook flag/ I.Y.B. flag as backdrop
In Hand (and warm up)	Suitable outdoor or indoor arena
Catering	On sight catering; Breakfast, Lunch and Dinner. Access to purchase snacks and drinks throughout the day.
Recreation/ Common Area/ Party	Not close to sleeping accommodation – control of noise levels

Accommodation

The Organisers are responsible to provide suitable accommodation on site or reasonably close to the site of the W.C.. Accommodation should be provided at a reasonable price (rates to be quoted as per person per night, not per room per night).

Rooms must be allocated on a same sex basis only (male should not share with female). Team managers should not be required to share rooms with competitors, specifically those under 18 years of age to comply with 'Child Protection'. Where possible team managers, officials etc. should be accommodated in single rooms with en-suite facilities.

Accommodation will usually be in shared rooms, with the aim being maximum four in a room. Where possible rooms should have en-suite facilities, but shared facilities are also acceptable as long as they are gender-specific.

Judges should be accommodated in separate accommodation to that of teams and team managers.

Where possible and if funds allow, the Organisers will provide a recreational area with tables, chairs etc. near the competition arena(s) to encourage teams to meet each other and develop international contacts and friendships in line with the aims of the competition.

1.3.3 Appointment and responsibilities of head steward and team of assistant stewards

Head Steward

A head steward for the championships will be appointed by the organisers of the W.C. in consultation with the Board of the IYB and notified to the Championship organisers a minimum of six months in advance of the championships. From 2019 forward the steward will be a recognised FEI official with adequate experience to assess horses for suitability for all phases of the competition in consultation with the appointed judges for the various disciplines within a given championship.

The steward should not be affiliated directly or indirectly with any young breeder teams.

Responsibilities of the head steward:

The head steward will be very familiar with the rules of the championships.

This person should be available to advise the organising committee during the six month period ahead of the championships by phone and email if required; and in person, on site, during the two days ahead of the championships and throughout the championships.

A scheduled monthly phone conference with the I.Y.B. Committee, Steward and the Organisers is suggested over the six month period in advance of the championships

Responsibilities to include:

- He / she will undertake the risk assessment specified in Section 1.3.1.
- Appraisal of the suitability of horses for conformation and loose movement/jump competitions ahead of the championships on the Wednesday/Thursday (See also section 1.3.6) in consultation with the appointed judges for these disciplines

- In consultation with the appointed in-hand judges to inspect and approve the location and set up of the triangle and the jumping lane the evening before these disciplines are timetabled.
- In consultation with the appointed in-hand judges to appraise the in-hand horses for suitability and agree if there are horses that are not suitable for use by junior competitors
- In consultation with the judges withdraw an animal from the championships if it is deemed unsuitable for whatever reason.
- Allocate penalties where cheating has been observed and reported.
- Participate in a tribunal of arbitration should any conflict or issue arise which demands this.

The head steward accepts that they will be recompensed for travel, accommodation and food costs for the duration of the championships by the IYB Organisation. Any additional funds required must be met by sponsorship means or an element of volunteerism.

Assistant Stewards

The organisers must have enough people available to supervise each discipline of the W.C. provided by the host studbook/ young breeder organisation. These stewards must not be team managers, trainers, associates, or supporting personnel.

Competition Discipline	Minimum Number of Stewards
Theory	5 persons minimum (6-8 desirable)
Loose Assessment	5 persons minimum (6-8 persons desirable) Plus Arena Party 4 persons minimum (18 years +)
Conformation Assessment	Minimum two persons per horse (x 4 horses) (10 persons desirable)
Turnout	5-6 persons minimum in the stable area (number must be increased if there are multiple stable blocks and multiple possible entrances) 2 persons minimum at the show area
In Hand*	5-6 persons minimum (competition and warm up) <ul style="list-style-type: none"> • 1 person at each triangle • 1 person at each gate • 2-3 people to supervise warm up arena and progress to competition triangles 5-6 persons ,minimum in the stables to communicate release of competitors from the stables and ensure horses are ready for collection

** It may be necessary to have additional stewards (a rota of stewards) over the course of the day*

In line with the timetable some stewards will be able to steward multiple phases over the duration of the W.C. but it is suggested that a minimum of 10-12 persons will be required to deliver the role of assistant stewards

Responsibilities of the Assistant Stewards

All phases of championship

- Periodically check identity tags of competitors to confirm identity and correct placement in allocated seating for theory test; loose assessment and most particularly in the in-hand phase that the correct competitor is handling the horse as they enter the competition triangle
- Provide instructions to competitors for each phase of the W.C. and communicate status of running order in turnout and in hand
- Ensure that competitors are positioned so that studbook members of the same team are not beside each other; and that suitable distance is between competitors for theory, conformation assessment and loose assessment
- Ensure that safety is a priority during all phases of the competition
- Observe competitors for any evidence of cheating
- Record the name, competition number, and studbook of any competitor found to be cheating and communicate this to the head steward who will apply the appropriate penalty
- Ensure that while the competition is in progress trainers, fans and other non-official persons are not in communication with the competitors and are at a suitable distance from them where they are observing from
- When collecting answer score sheets from judges ensure the judges have signed the sheets.
- When collecting answer score sheets from the competitors ensure the participants name, competition number and studbook are recorded on the sheet.

Stables

- *Ensure the stable area is adequately controlled and patrolled.*
- *Only participants entering and returning horses should be allowed in the area.*
- *An official must be present at each stable entrance.*

Conformation and Loose Assessment Phases

- Ensure no talking or other interaction between competitors once the pre-judgement horses leave the arena and before the competition horses enter the arena
- Ensure that competitors strictly do not have access to the stables before or during the conformation and loose phases of the competition

Turnout and In Hand Phases

- Ensure that only competitors and stable staff or judges have access to the stable areas during the turnout and in hand phases of the W.C. and that competitors have no contact with horses until they collect horses for the competition phases
- Ensure horses are correctly tacked up and ready to hand over to competitors.
- Ensure that horses are released from the stable in strict order of running only and competitors' identity is checked at this time. The first in-hand horse for each age group can be brought to the warm up arena for collection with the same identity checks adhered to.
- A head steward without responsibility for gates (co-ordinating entry/exit from the arena) should be available in the warm up area to control the safety of competitors
- Ensure that only one team manager has access to the warm up area during the in hand phase with any given competitor and that, except in the interest of safety, trainers or non-competitors do not warm-up horses for in-hand
- Make decisions on suitability of horses and safety of competitors in relation to individual horses and remove a horse if risking safety

- Ensure that communication is maintained between the stables, warm up and competition arenas (preferably using walkie-talkies) during the in-hand discipline and turnout discipline to ensure timely release of horses and competitors between each area, and equal warm up time for each competitor
- Ensure during the turnout phase that the flow of teams to and from the presentation area is kept timely – with good communication between stables, holding area and presentation area (walkie talkies may be helpful)
- Gate stewards should ensure only a safe number of competitors (agreed in advance with the head steward) are in the warm up area at any time

1.3.4 Appointment of, and responsibilities of an event manager

The Organisers will appoint an Event Manager to run the event office and administer the championships throughout the duration of the world championships, with special reference to co-ordinating the work of the scorers, maintaining the results board and web updates and advising individuals, studbook teams and team managers of any timetabling, financial, disciplinary or organisational issues or problems as they arise.

The I.Y.B. Webmaster should be contacted in advance of the competition by the event manager, in consultation with the I.Y.B. committee, to be prepared to publish the results and photos on the I.Y.B. Website. The I.Y.B. and World Championship organising committees must work together to ensure that this task is completed efficiently.

1.3.5 Appointment of, and responsibilities of an official scorer and scoring team

Drawing up the starting order and calculating the results requires a considerable amount of experience. The Official Scorer needs to have had experience as a scorer in at least two championships of equivalent size to the I.Y.B. championships. The Official Scorer appointed by the Organisers must be approved by the I.Y.B. Board six months in advance of the championships and must provide proof of experience in order to be approved.

Two separate score teams must be provided by the organising studbook with three persons minimum per score team (six persons minimum in total). One team will focus on the junior scoring and the other team will focus on the senior scoring, overseen by the lead scorer.

Each score sheet (Theory, Conformation; Loose Assessment; In Hand and Turnout) must be checked by a minimum of two members of the official scoring team before the sheets are then checked by the team leaders. *As an additional control it is suggested that a team leader from a different studbook may be asked to check score sheets also.* The checking of scores by team leaders is a strictly confidential process and team leaders are requested NOT to communicate scores to team members until the final results are announced.

The total scores for each individual calculated by the IT programme must be checked by two members of the scoring team. The final rankings within each discipline, and overall rankings within age sections and studbook rankings must be checked by at least two people. Preferably all members of the team would be given a printout to double check the rankings are correct.

The scoring programme to be used for the championships must be made available to the organisers by the appointed head scorer a minimum of three months ahead of the championship to test on their PCs, laptops or tablets and for the appointed organising studbook scorers to familiarise themselves with the programme.

In addition to drawing up the starting order and calculating the results it is the responsibility of the Official Scorer to ensure that all the results are sent to the secretary of the IYB for publication to the

website after the prize-giving ceremony. This must be completed by midday of the day following prize giving, earlier if possible.

1.3.6 Provision of suitable horses

Under no circumstances should stallions (entire males) be used during the competition.

Conformation Horses

- quiet and well-handled to cope with large groups around them; and trained to perform in hand to demonstrate their paces
- preferably mares, but can be geldings; of adequate diversity with a range of conformation and movement to ensure a difference in the marks allocated
- Horses must be available before the championships for the steward and judges to preview and decide on those best suited for the competition and which should be the prejudgement horses.

Loose Jumping/ Loose Movement Horses

Horses must be:

- three to five years of age and experienced in loose jumping
- of adequate diversity with a range of athletic ability to ensure a difference in the marks allocated

All horses should undertake a training session in the arena before the championships at which time their suitability is also assessed by the steward

Horses must be available prior to the championships for the judges and steward to preview and decide on those best suited for the competition and which should be the prejudgement horses.

In Hand Horses & Turnout Horses (usually the same)

- Horses three-year-old and younger are not suitable for this section of the competition unless they have already been successfully presented at a grading or inspection as a 3 year old.
- Adequate horses must be provided to ensure each horse is used no more than three times per age group during the competition with four in reserve.
- All horses should be viewed on the triangle before the competition by the steward and the judges to ascertain suitability for juniors/ seniors/ none. Agreed with the head steward.
- Horses should be presented in a simple snaffle bridle, ideally with non-bulky reins that are easy to fold in the hand. Horses should be familiar with the triangle system of presentation before the competition, used to being shown in a bridle, and familiar with an assistant handler running with them. Pre-competition training of some horses may be required.
- The most straightforward (easy) horses must be given to the junior competitors for in-hand
- The same horse should not be used by two or more members of the same team.
- The horses used for the turn out section may be used for in-hand also.

NOTE: It is suggested that the organisers arrange to have the final viewing of horses by the judges and steward 1-2 days ahead of the championship; it is up to the organisers to decide if it is possible to view all horses and organise replacements if required just one day ahead of the championships. It may be possible to send video clips of the horses to the judges and steward ahead of the championships. Organisers must ensure there is adequate time for replacement animals to be sourced/ transported if necessary. It is at the discretion of the organisers to decide the timeline. But the horses must be viewed and agreed as suitable before the championships.

Horses should be turned out to a high standard, clean and plaited, with clean well-fitting bridles for all phases of the championships (except turnout where the responsibility is for the competitors to achieve a high standard of turnout themselves). All horses in the conformation and loose assessment phases must wear two head numbers. Horses must be handed over to competitors already bridled for the in-hand phase.

Discipline	Number of horses required
Conformation (junior and senior timetabled together)	Two x prejudgement Four x competition
Or Conformation (junior and senior timetabled separately)	Four x prejudgement Eight x competition
Conformation Reserve	Two horses in reserve
Loose Assessment (normally junior and senior assess together)	Two x prejudgement Five x competition Three horses in reserve
Turnout and In Hand (normally the same horses)	Number of competitors divided by three Plus four in reserve

Ideally the conformation and loose horses would be different or at the very least different prejudgement horses used for both phases if the same horses are used. Consideration must be made in scheduling of ability to effectively steward against cheating.

1.3.7 Provision of Arena Party and Horse Handlers

The Organisers must provide an arena party for the loose assessment phase comprising four people. These must be aged 18 years of age or older and be skilled/ practiced in this role. They should have worked the horses in the days before the championship when viewed by the judges and head steward.

The Organisers must provide horse handlers for the conformation and loose assessment phases. Six horse handlers will be required for the conformation phase. Three or more handlers will be required for the loose phase depending on how close/ far the arena is from the stabling area.

Two handlers will also be required for the In-Hand demonstration.

1.3.8 Timetable of events

In consultation with the Official Scorer, the Organisers will draw up a complete timetable of events which must be circulated to all participating studbooks, officials and judges **no later than 30 days before the event and if possible sooner**. The timetable will also contain a layout plan of the venue plus information on date, time, activity and location.

Turnout Presentation

The organisers must issue the start order for the turnout presentations by first thing on Friday morning; with team age group and studbook, and stable number/location sited. Each stable should have a door card with name, age, breed, brief pedigree and any special notes regarding the individual horses i.e. relating to temperament). All horses should have a bridle fitted for presentation (the fitting of this should be checked by a stable steward before leaving the stable area).

In Hand Presentation

The timetable will be published the evening before the in-hand stage of the championships to enable participants to gather the necessary information about the horse they are to present.

It is important to schedule in adequate time for warm up (15 minutes) taking into account the time required to transfer between the stables and the warm up arena; warm up arena and show arena; and holding time at the show arena). Competitor show time is estimated to be six minutes per competitor.

To permit the competitors scheduled first for in-hand presentation to see at least some of the pre-competition demonstration of in-hand stewards should bring the horse for the first competitor in each age class to the warm up arena for collection there.

The assistance of a dressage scorer may be engaged to assist in scheduling of the in-hand discipline. It must be ensured that there is appropriate spacing between all individuals (junior and senior) participating from individual studbooks. There may only be one team manager with a team and that team manager should be able to attend the warm up and presentation of each member of the studbook team (junior and senior).

There should be a judge's break every hour in addition to regular coffee, lunch and tea breaks throughout the competition.

1.3.9 Preparation and distribution of the catalogue

The Organisers must produce an official catalogue for the championships. This will include summary information about the championships, the personnel in key roles, and information on the participating teams and studbooks, their team members, the judges, the officials and stewards and the sponsors. This catalogue should include advertising to defray costs and must be available for all attendees at registration. Judges, officials and participants will be entitled to free copies of the catalogue. An online / soft version of the catalogue will suffice PR Requirements. Printed copies can be restricted to the groups named.

1.3.10 Financial protocols

The Organisers are responsible for maintaining all accounts and financial records for the event. The Organisers must submit final invoices covering all entry fees, accommodation (fees to be quoted per person per night not per room per night) and other costs (including catering if not paid in cash or by token at the till and all fees for trips, tickets to external events etc.) to participating studbooks **no later than eight weeks before the championships and sooner if possible**. These invoices must be settled by cleared funds by the studbooks or individuals concerned no later than 14 days before the event. **Payment upon arrival or during the event is not acceptable**. The Organisers may send out a final post-championship invoice covering any minor additional expenses incurred by studbook teams or individuals to those concerned **no later than 28 days after the close of the championship**. These must be settled by return by those bodies invoiced. Failure to do so may result in forfeit of any prizes or championships awarded to the team concerned and / or suspension of rights as an I.Y.B. member to take part in future championships.

1.3.11 Photography

The Organisers should provide the services of a professional photographer for as much of the championships, including opening and prize giving ceremonies, as possible. The photographer should have photographs available to view and purchase both during and after the competition and be able to take credit card purchases if necessary.

It is suggested funding for photography can be a combination of grant money from the W.B.F.S.H., and sponsorship money raised locally. It is suggested that a straight fee should cover the presence of the photographer(s) (two may be required during the in-hand, depending on the set-up of the triangles) and provision of an agreed variety of photographs. The photographer should be contracted by the organisers to provide photographs as listed in the table below. While the photographer can also sell photos to individuals at and after the W.C. paid directly to the photographer by the individual studbooks themselves.

Photograph Required	Number of Photos
Studbook Winning Teams	World Champion Studbook Reserve World Champion Studbook
Senior Age Group Winning Teams	1 st , 2 nd , and 3 rd placed Individual teams; and as a group
Junior Age Group Winning Teams	1 st , 2 nd , and 3 rd placed Individual teams and as a group
Senior Individuals	1 st , 2 nd , and 3 rd placed Individually and as a group
Junior Individuals	1 st , 2 nd , and 3 rd placed Individually and as a group
Individual Disciplines – Junior and Senior Conformation; Loose Assessment; In Hand	1 st , 2 nd , and 3 rd placed in each age group in each discipline; including a photo of 1-3 In-Hand showing horse on the triangle
Turnout – Junior and Senior Teams	1 st , 2 nd , and 3 rd placed in each age group with their turnout presentation horse
Theory Presentation	Group photo of individuals with 100% correct theory
General Event Photos	Group and general event photos of judges, officials and the character of the event during each phase of the championships – opening ceremony, theory, conformation, loose, in-hand, turnout, prize giving and closing ceremony

1.3.12 Registration

The Organisers event team must administer formal registration for teams arriving at the championships. Two persons minimum from the event team must facilitate registration. Additional persons may help to speed up registration during busy periods.

The team managers will be given a welcome pack for themselves and each competitor with relevant schedules; map of location; pens, clipboard/ suitable material to lean on when scoring, and any other relevant information. It is at the discretion of the organisers whether to include score sheets in the welcome pack, or issue separately at each individual phase of the championships. Competitors should be given one rough work and one official score sheet for both the conformation assessment and the loose assessment phases, the judges likewise. Distribution of score sheets at each individual phase can avoid loss of score sheets by competitors before they are required.

Identification tags, will be issued at registration. **They must be worn at all times during the competition.** The identification tags may be regularly checked during the competition. These should be different colours for Junior and Senior teams and for any official reserves. Identification is deemed necessary to stop impersonation/ substitution without correct notification of the Organisers. The identification should include competition number, name, photograph and studbook. Studbooks are required to submit personal details (full name, sex, date of birth, passport no) of their team members to the Organisers when making their official entry prior to the competition and if photo identification is being used studbooks will be notified of this well in advance so that they can also supply an up-to-date head and shoulders photo (e.g. a passport photo) for all team members, officials and supporters for security clearance. Passports must be presented at registration to verify identity and dates of birth.

1.3.13 Grooming Kits

It is strongly encouraged that the Organisers pursue sponsorship to provide each team with a grooming kit which is **the same** for all teams which can be used by both their senior and junior competitors. The only additional item a studbook can add to this is a stencil cut out to create quarter markings.

The quality of the grooming kit must be appropriate to achieving good turnout. Grooming kits could be gifted after the event to a welfare organisation or local club/ riding establishment. Contents of a grooming kit should include:

- ✓ 1 grooming tray
- ✓ 1 main comb
- ✓ 1 body brush
- ✓ 1 dandy brush
- ✓ 1 curry comb
- ✓ Cloth & Show Sheen
- ✓ 1 hoof pick
- ✓ 1 tin of hoof oil & brush
- ✓ A set of sewing needles and a variety of plaiting threads in different colours OR elastic plaiting bands (white, black and brown) and plaiting tape (white, optional use)

- ✓ 1 pair of scissors (not to be used on the horse, for cutting of sewing thread etc. only)
- ✓ Some clean sponges
- ✓ Some tissues
- ✓ A footstool/ crate/ bale to stand on for plaiting

1.3.14 General Responsibilities

The Organisers are responsible for arranging all the supporting services including those listed in the table below:

Support Service	Parameters
Catering (food/drink)	Nutritious; Variety; Adequate quantity; main meals and access to snacks and drinks; reasonable cost; efficient (able to cope in a timely manner with demand)
P.A. Public Address System	Required for opening and closing ceremonies Required for prize giving (including Theory) Required for loose assessment and conformation assessment May or may not be required for theory assessment Required for Fun Events During the W.C.
Announcer	Person with good English and clear diction to call out prize winners with clear pronunciation so everybody can clearly hear and understand the names being called

1.4 Judges

1.4.1 Appointment of judges

The Board of the I.Y.B. has drawn up a list of international judges who can officiate at I.Y.B. championships (see Appendix C).

The committee of the IYB will maintain a register of international judges. Each country can nominate two international judges to the committee for inclusion in this register/list which is to be updated 12 months in advance of the World Championships except Germany which can nominate 5 judges from different studbooks in line with voting allocation.

The required number of judges (*dependant on the proposed W.C. timetable of the Organisers*) for the W.C. must be identified, named and booked 6-8 months before the World Championships in consultation between the Organisers and the IYB Committee.

The studbook represented by the judge in question must verify and sign off on the credentials of the judges via the application form in 1.4.2 and also provide verification to the committee of their activity status. The Organisers in consultation with the Committee will choose international judges from the approved list and confirm their appointment no less than six months before the Championships (with two international judges also in reserve). The Organisers in consultation with the Committee will nominate national judge(s) and also provide verification to the committee of their activity status.

International Judges:

- A minimum of two judges on the W.C. judges panel must be from different countries to the host country.
- These judges should be active studbook judges – actively involved in judging horses in the disciplines of conformation and/or loose movement/jump for their own studbook. It is important to check if judges are active in judging the specific disciplines they are being asked to judge at W.C..
 - Studbooks should provide evidence of the number/ type of events the judge presided over on behalf of the studbook in the 12 months before application for appointment to the judge's list.

National Judges:

- Remaining judges can be allocated from the host country/ studbook. A minimum of two national judges are required where the in-hand for juniors and seniors is scheduled concurrently (at the same time).
- These judges must be active studbook judges – actively involved in judging horses in the disciplines of conformation and loose movement
 - Studbooks should provide evidence of the number/ type of events the judge presided over on behalf of the studbook in the 12 months before application for appointment to the judge's list.

Judges should not judge more than two consecutive World Championships for any discipline.

Ideally a judge panel for each discipline should be comprised of three judges (two international and one national judge for conformation and athleticism (loose) and possibly one international and two national for in-hand).

1.4.2 Application Form - International Young Breeders (I.Y.B.) Judge

Application Form - International Young Breeders (I.Y.B.) Judge

Studbook: _____ Name of Judge: _____

Address of Judge: _____

Mobile-Telephone: _____
(include country code)

E-Mail: _____

The named judge:

- is officially listed as a judge/ inspector by our studbook and is actively involved in judging horses for:

- conformation – dressage horses yes/ no

- conformation – jumping/ eventing horses yes/ no

- movement/paces – dressage horses yes/ no

- movement/ paces and jump – jumping/eventing horses yes/ no

- was active in judging at the following studbook events during the last 12 months:

- Foal inspections _____ Number of events (approximately) _____

- Mare inspections _____ Number of events (approximately) _____

- Stallion inspections _____ Number of events (approximately) _____

- has previously judged at the I.Y.B. World Championships, the most recent occurrence being:

- Year: _____ Discipline (s) _____

- is willing to be included in the I.Y.B. Judge List should the application be successful
 - accepts the IYB will only pay cost of travel, accommodation and food during judging appointments (*to a maximum of €500, invoiced and vouched by receipts*); no extra fees (professional or otherwise) will be paid.
 - agrees to take part in preparatory discussion on guidelines for judgement criteria with other judges and key officials if chosen to officiate at a World Championships

Date: _____

Signature of Judge

Signature and stamp of studbook

1.5 Responsibilities of participating studbooks

1.5.1 Insurance cover

It is a condition of entry that all teams, studbooks, officials and supporters indemnify the W.B.F.S.H. and the I.Y.B., its officials and the Organisers against any claims for damages or compensation, howsoever occurring, arising from any activity related to preparation for, travelling to or happening during the I.Y.B. championships. Individual and team insurance cover must be arranged for each studbook team and/or individual participant and proof will be required of this upon registration at the event.

1.5.2 Role of the Team Manager

Each studbook will also appoint a named Team Manager to represent it at briefing meetings and to check scores when required.

Participating studbooks are required to arrive at the Championship **venue in good time before the championship events commence in line with the organisers suggested registration times.** They are free to return home at any stage after the prize giving ceremony. Attending the post championship educational tours and social activities is voluntary.

Team Managers are responsible for registering their teams, ensuring their teams are familiar with the details of the schedule and event timetable and for ensuring that each team member is in place in time to take part in each specific phase of the championships and strictly in the order of participation scheduled by the organisers (in particular for turnout and in-hand).

Team managers are responsible for ensuring that competitors return horses (and lunge whips) in good time to the correct stable after turnout and in-hand; they should not be given to another competitor.

Team managers are responsible for closely supervising team accommodation, general respect for the facilities, noise levels, care for, and return of keys.

They are also responsible for the behaviour of both their teams, especially in observing local and national regulations on alcohol consumption, drugs, smoking, dress and general health and welfare issues.

Team managers are responsible for checking competitor scores at the request of the scorers for each of the disciplines and signing off on the scores.

Section 2 Day 1 (Thursday)

2.1 Team Managers briefing meeting

Before the beginning of the first competition of the first day there will be a team managers briefing meeting to explain arrangements for the championships (including where and when each competition will take place) and to discuss any outstanding issues that have arisen in the lead up to the championships.

2.2 Theory Examination

The theory examination lasts for 45 minutes. All participants should complete the theory paper at the same time.

In the event of a participant requiring a reader due to reasons of for example dyslexia, this must be alerted to the organisers at least three weeks ahead of the championships in order to be accommodated with appropriate evidence of the reasons for which the reader is required. In these circumstances 60 minutes can be permitted for completion of the paper and the examination provided in a separate discreet area, with individual invigilator/reader.

When possible the theory discipline should be completed on the Thursday during the early evening.

2.2.1 The examination paper

The theory examination consists of 25 multiple choice questions drawn from The Young Breeders World Championship Theory Database available on www.young-breeders.com. The questions are selected by the Organisers from the bank of questions prepared by the IYB Board. Four questions are selected from each section. The sections are:

- (i) Breeding
- (ii) Feeding
- (iii) Stable Management
- (iv) Health and Welfare
- (v) Sport.

The Theory paper is in English because this is now the internationally common language used for international warmblood and sports horse competitions and meetings. The IYB Board has therefore chosen to use English in **ALL** its activities. Only in very exceptional circumstances will requests be granted for any part of the theory paper to be translated into another language for use in the exam and even if such permission is granted all translation costs must be met by the studbook concerned.

The Junior and Senior teams will have separate examination papers and their examination papers must be printed in different colours. Participants will answer the questions on a prepared answer sheet (see Appendix D). Participants must supply their own pens.

2.2.2 Set up of the examination room(s)

The exam room should be large enough to comfortably accommodate all competitors with seating for all and adequate space between competitors to negate possibilities for cheating.

Members of the same studbook or the same team must not be placed side by side. They must be seated as far apart as is possible and practicable. If both age groups are seated in the same room, Senior and Junior team members must alternate. There should be adequate space between rows of competitors to ensure they cannot view over the shoulders of the rows ahead of them.

Participants must be allocated a specified seat number prior to the exam. The seat should carry the number of the seat and the number of the competitor with the numbering following a logical sequence of row and seat numbers to make them easy to find. Different colour labels for junior and senior seats would also be helpful. It is the responsibility of the Organisers to allocate the seating arrangements. Identification tags must be checked at this time to confirm identity and placement

Participants must not leave the room until the exam finishes. **Participants found cheating will be identified to the head steward, and the appropriate penalty applied.**

2.2.3 Checking the results

The answers will be corrected by the Organisers scoring team who will have a master results sheet (see Appendix E) with the correct answers to check against. Each correct answer will be given two (2) points giving a maximum total of 50 points.

Once the Organisers have marked all the papers and before the results are published, each Team Manager will be required to check the copies of the scores for their studbook teams and those of another participating studbook (allocated by the organisers and different for each discipline) in the presence of the scoring team, and sign off the results as correct. **Once the scores have been signed off in this way no further appeals or amendments will be allowed**

A final copy of the master results sheet with the correct answers should be given to each Team Manager and displayed on a notice board and on the I.Y.B. web site no later than mid- afternoon of Day 2 (Friday). Individual participant's final points will also be entered into the computer and on the Master Score Sheet which will be available for public view as soon as all theory score marks have been agreed.

2.3 Welcome Ceremony & Parade of studbooks

The welcome ceremony is an opportunity for the host studbook to introduce themselves, and the participating teams. Each team should be individually introduced (with all team members named) and suitable atmosphere created with accompanying P.A. and music. This may be held in the evening time after the theory test and supper.

Teams will parade in the main arena under the banner of their studbook. This must be conducted in team gear and with the studbook flag on display.

2.4 Biannual General Meeting for I.Y.B. Delegates

A two hour B.A.G.M. will be scheduled on Thursday evening (Day 1) at the same time as the theory test and supper for competitors. Supper for meeting delegates may be provided at the meeting if agreeable with the Organisers. If required a further meeting can take place on Friday afternoon to finalise any outstanding matters. This can be scheduled to coincide with the fun/social activities.

Section 3 Day 2 (Friday)

3.1 Loose movement and jumping

3.1.1 Other relevant sections in the manual

Refer also to sections 1.2.3 Discipline; 1.3.2 Provision of facilities; 1.3.3 Appointment of Stewards; 1.3.6 Provision of suitable horses; and 1.3.7. Provision of arena party and horse handlers

3.1.2 Organisation of the competitors – seating and supervisors

Members of the same studbook / team must not be placed side by side during this phase. They must be seated/ standing as far apart as is possible and practicable while keeping a fair and good view of the jumping lane.

Participants found cheating will be advised to the head steward, and the appropriate penalty applied.

3.1.3 The Jumping Lane and Arena Set-Up

A suitable PA system must be provided so that all participants can clearly hear the judge's commentary.

The jumping lane will be set up prior to the competition. The poles should be clean and freshly painted. Some floral or other decoration material will improve the appearance of the arena. The jumping lane will be set up as in Appendix E and described below.

The following is proposed as a standard approach for each horse. It is not compulsory to follow this presently and the organisers may opt to choose a slightly different format of jumps, however, whatever the format chosen **each horse should be treated equally/ put through the same sequence/ height and width of fences.**

The maximum fence height and width is 1.20m high and 1.05m wide with 4-5 jumping efforts per horse. The fence must be altered between an oxer / spread and a vertical.

- 1st jumping effort - vertical 90cm
- 2nd jumping effort - oxer 90cm

The first and second run through the lane will be practice and relaxation for the horse.

- 3rd jumping effort - vertical 1.15m
- 4th jumping effort - oxer 1.20m
- 5th jumping effort - oxer 1.20m

Only the final fence will be increased in height and width by the arena party.

3.1.4 The Format of Loose Phase

Each horse will be encouraged to walk, trot and canter on both reins for a couple of minutes ideally using a figure of eight set up before entering the jumping lane guided by the arena party.

The arena party will carry out the work in a relaxed and calm manner. The judges will not interfere in any way and will be placed in a safe position.

The first two prejudgement horses will be assessed by the judges and competitors during which time the competitors can talk freely. The judges' scores will then be announced to the participants. A brief reason for giving the marks is also to be provided by the judges to help the participants understand the way the judges are scoring the horses. The judges should be allowed 10 minutes to deliver the scores and to answer any brief questions in relation to how the horses were scored. The judges should offer clear reasons for the scores given.

There should be no talking or movement of participants once the prejudgement discussion ends until all marking sheets are collected. The stewards must instruct and supervise silence from all competitors during this period.

The participants will judge five competition horses. Appendix G shows the marking sheet. The judges will also score these horses and must agree and sign a Master Score Sheet and give it to the stewards.

3.1.5 Education and discussion of scores

Once all of the competitor score sheets have been collected the judges can announce the scores they gave for each competition horse with brief reasoning for the scores. The judges can also respond to any brief queries from competitors. The horses should be present in the arena for this discussion.

3.1.6 Checking the Results

The judge's master results will be entered into the computer along with the results from the participants.

All variations between each competitor's scores and the scores of the judges will be counted and the final scores are 100 (the score achieved when all scores by the participant are identical to those given by the judges) minus the variations. Any missing scores will be taken as 0 (zero) and their difference from the actual judges score calculated accordingly.

Once the scorers have checked all the scores for the participants, each Team Manager will check the scores for their team members and those of another participating team (allocated by the organisers and different for each discipline) in the presence of the scoring team, sign them off as approved once they are satisfied that the scoring is correct. **Once the scores have been signed off in this way no further appeals or amendments will be allowed.**

The agreed scores will then be posted on the Master score board and on the I.Y.B. web site.

3.2 Horse Turnout

In this section of the championships (see also Sections 1.3.3, 1.3.6, 1.3.8, 1.3.13 and 4.1) the Junior and Senior teams from each studbook prepare a horse for assessment of turnout. Preparation will include washing (tail, legs and stable stains), grooming and mane and tail plaiting.

The turnout competition is not an official part of the championship and scores from this discipline will not form part of the final result rankings. **Even so, ALL participating teams must take part** to encourage co-operation amongst team members and a high standard of turnout for all. For a full explanation of the judging criteria of this section see Appendix I and for the score sheet see Appendix J.

Team trainers and associates must **NOT** enter the stable/ barn area during the turnout preparation time; this must be strongly stewarded by the hosting studbook.

Teams are allocated 60 minutes to prepare their horse for presentation.

Judges and stewards must aim for efficiency in this discipline. Judges should aim to judge and mark each team in one minute – two minutes maximum.

3.3 Conformation

3.3.1 Safety

Important Safety Note: Because of the large number of people in the arena at the same time safety awareness is essential. Safety notices must be made before the competition begins and a minimum of two persons per horse should be available to steward this element of the competition, not including the horse handler and assistant handler.

Juniors and Seniors should ideally be divided for this discipline and timetabled separately to accommodate safety, maximise ability to see horses easily, and to reduce the opportunity for cheating.

3.3.2 Set up of Show Area

The area where the conformation horses will be judged should be set up the evening before this discipline. A suitable PA system must be provided so that all participants can clearly hear the judge's commentary. The arena should be set up with a horse at each of four points of a square as four horses will be used for the competition phase. There must be suitable P.A. in place for this phase.

3.3.3 Format of Judging

One member of each studbook team is requested by the stewards to join group A, B, C and D so that the teams are evenly divided with no more than one member of each studbook team in each group.

Once the competitors have been allocated to their groups around the arena the two prejudgement horses will be presented together. One horse can be assessed by group A and B, while the other is assessed by group C and D for approx. 5 minutes. Then the groups will have opportunity to assess movement in walk and trot from side view and from front/rear view. The horses will then be swapped. The whole process will likely take 30 minutes.

The judges will then publicly announce the scores they awarded for conformation and movement of the two prejudgement horses, and the reasons why they gave the scores in brief to help competitors understand the way the judges are scoring. The judges can then respond to any brief queries from competitors. This will take a further 10 - 15 minutes.

The stewards must then instruct and supervise silence from all competitors while the prejudgement horses leave the arena and before they are replaced by the four competition horses.

One horse should be presented to each of the groups for approximately five minutes per group to assess conformation and a further 5 minutes to present in movement (side view and front/rear view) after which the horse is moved clockwise to the next group. 10 minutes is allocated per horse per group until all four horses have been seen by each group. The **horses move** from group to group.

The judges may have scored the conformation beforehand, but can use the time to finalise their scores for the master sheet while the competitors are viewing the horses. The judge's scores for movement must be finalised while the participants are viewing the horses, these should not be agreed beforehand.

The judges and competitors should finalise their scores, record them on their Master sheet, sign it and return it to the Organisers.

For an example of a score sheet see Appendix J.

3.3.4 Education and Discussion of Scores

Once all of the competitor score sheets have been collected the judges can announce the scores they gave for each competition horse with brief reasoning for the scores. The judges can also respond to any brief queries from competitors. This will take approximately 5 minutes per horse plus 10 minutes for questions. The horses should remain present in the arena for the discussion.

The conformation phase will take approximately 2 hours. Two hours 15 minutes should be scheduled in the programme/timetable.

3.3.5 Checking the scores

The judge's master results will be entered into the computer along with the results from the participants.

All variations between each competitor's scores and the scores of the judges will be counted and the final scores are 100 (the score achieved when all scores by the participant are identical to those given by the judges) minus the variations. Any missing scores will be taken as 0 (zero) and their difference from the actual judges score calculated accordingly.

Once the scorers have checked all the scores for the participants, the team managers will check the copies of the scores for their team members and those of another studbook (allocated by the organisers and different to other disciplines) in the presence of the scoring team, and sign them off as approved once they are satisfied that the scoring is correct. **Once the scores have been signed off in this way no further appeals or amendments will be allowed.** The final agreed scores will then be posted on the Master score board and on the I.Y.B. web site.

3.4 Friday evening social event

One of the main purposes of the I.Y.B. Championships is to enable young breeders to meet and make friends with other young breeders from across the world. This time in the championship is therefore particularly important as it gives participants the best opportunity to socialise with each other. **A big effort should be made to encourage interaction between team members across different studbooks.** The studbook hosting the championship retains control of this aspect with a view to perhaps promoting their country/ studbook/ traditions etc. It is suggested that providing opportunities for the interaction of teams during this aspect would be positive; perhaps team challenges with team members comprising different studbooks; fun competitions/ interactions; games, quiz or perhaps a short education forum with mixed studbook teams experiencing discussions with each other.

3.5 Biannual General Meeting (part two)

In the circumstances where all items up for discussion at the B.A.G.M. have not been finalised on the Thursday evening, a second meeting can be resumed coinciding with the social events on Friday evening.

Section 4 Day 3

4.1 In-hand presentation

A full description of the purpose, phase and scoring of the in-hand presentation stage of the competition is included as Appendix K of this Manual. See also sections 1.3.3, 1.3.6, 1.3.8, and 1.4.3.

Thirty minutes before commencement of this discipline a demonstration will be provided by the Organisers of this discipline with scores and brief comments provided by the judges explaining what they are looking for. This is anticipated to take around ten minutes. The use of 'walky-talky's' by pocket/arena/barn stewards for this discipline is strongly advised.

Seniors should compete first in this discipline, followed by the juniors unless these age groups are being run at the same time.

4.1.1 *Safety Attire*

Safety helmets must be worn by all participants and should adhere to the standards below. Participants should also wear gloves to protect their hands. Hats must be presented at registration for compliance check.

Acceptable helmets carry EN1384 or BSEN1384 and another standard such as those listed:

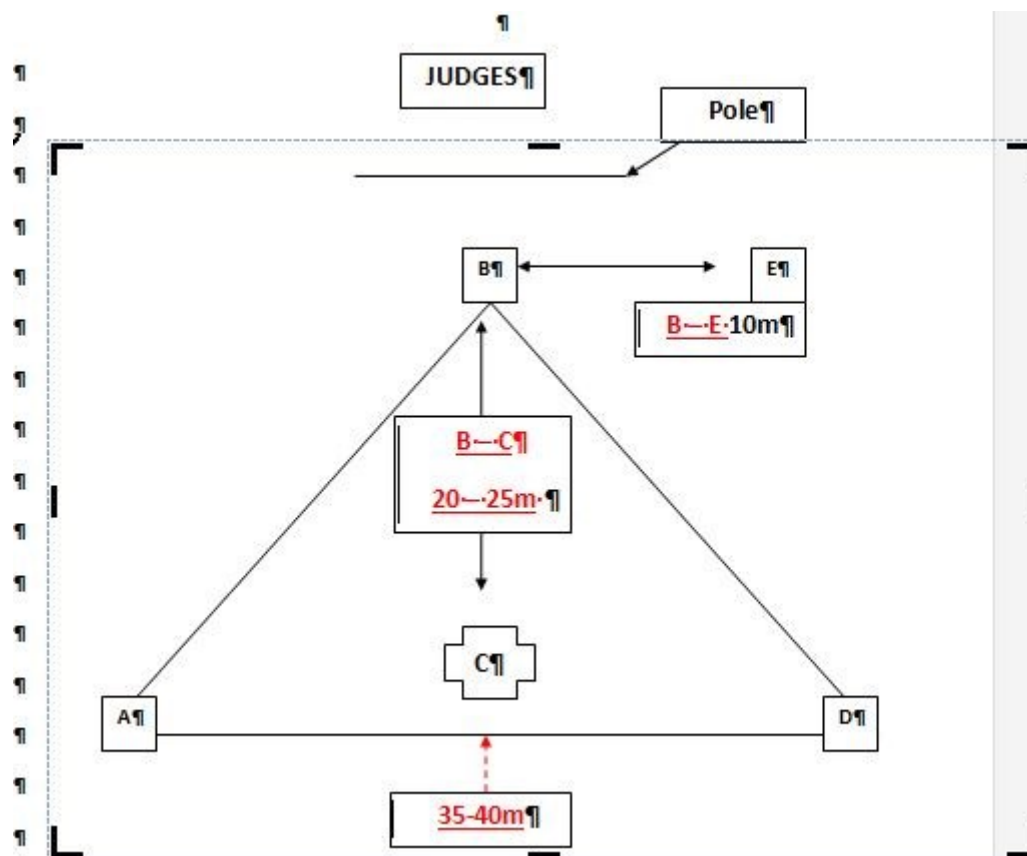
- PAS 015 (1998 or 2011)
- VG1 01.040 (2014-12)
- ASTM F1163 (2004a or 04a onwards)
- SNELL E2001
- AS/NZS 3838 (2006 onwards)

Hats bearing **only** the EN1384 or BSEN1384 standard are not accepted

4.1.2 *Triangle*

The triangle will be built as per below diagram and must be inspected by the steward in consultation with the in hand judges the evening before the start of the competition to avoid delays to the timetable. The dimensions of the triangle are:

- (i) the distance from B to C should be 20 – 25m
- (ii) the long side will be at least 35m in length and even up to 40 m if space allows. Points A, B, C, D and E are markers such as a cone or flower pot / shrub that cannot be easily overturned. Material such as jumping poles can be used for the sides of the triangle with floral decorations between them.
- (iii) Guide poles exterior to the triangle, if used, should only be used for the junior competitors



If the Senior and Junior teams compete separately, two triangles and one practice area will be required.

4.1.3 Scoring & checking the scores

When possible using the technology of digital screens ringside the judge's scores should be made visible following each individual presentation. Following the first 10 competitors, judges may take a reflection break to review the first ten competitor's scores before proceeding, noting any decided changes.

Judges marking sheets (see Appendix H and I) will be completed and signed as each participant completes his or her show including marks and brief comments. They will be collected during the competition by the organisers.

The In Hand Discipline is scored out of total 120 marks. 20 marks for each of the five phases on the score sheet and for overall impression.

Once the organisers have checked all the scores for the participants, the team managers will check the copies of the scores for their team members and one other studbook nominated by the organisers (different to that reviewed for other disciplines) in the presence of the scoring team, and sign them off as approved once they are satisfied that the scoring is correct. **Once the scores have been signed off in this way no further appeals or amendments will be allowed.** The final agreed scores will then be posted on the Master score board and the I.Y.B. web site.

4.2 Final results and prize giving

Delivery of the prize giving must be clear – choose someone to deliver the results with a clear speaking voice who can also make the event enjoyable for those involved.

There must be clear delivery of the competitor name / studbook/ and ranking of the prize.

The prizes themselves should be appropriate to a world championship; with the organisers liaising with the Committee before the purchase of prizes.

4.2.1 Calculation of final scores

When the scores for each of the four competitions theory, conformation assessment, loose assessment, and in-hand are totalled the overall achievable maximum score per individual is 370.

Scores for teams are a total of the top three scoring team members added together, out of a total of 1,110 marks.

All prizes and awards are based on final scores. Once the Organisers have checked all the final scores for the participants, the Team Managers will check the final scores for their team members in the presence of the scorers and sign them off as approved once they are satisfied that the scoring is correct. Once the final scores have been signed off in this way no further appeals or amendments will be allowed. The agreed final scores will be posted on the Master score board and the I.Y.B. web site immediately after the prize giving ceremony.

4.2.2 Prize list

Once all the final scores are added together for both teams and individuals have been checked and confirmed by the team managers the results can be announced and the trophies awarded. This is usually preceded by a special barbeque or dinner where free seating and mixing of teams is actively encouraged. There may also be a second team parade if there is time and this should be followed immediately by the prize giving ceremony.

In the event of a tie for an award – and to allow for any possible alterations to the final results pending a successful appeal after the championships – a limited number of extra trophies need to be provided by the Organisers in order to resolve any problems that this might otherwise cause.

Prizes and championships are awarded as follows:

The list of trophies to be provided are as follows:

1. The International Young Breeders World Championship Leading Studbook Trophies

These trophies will be presented to each member of the World Champion and Reserve World Champion studbook teams (i.e. 8 persons max) that achieves the highest marks in the competition overall. Studbook results comprise the three best scoring individual's combined marks in both junior and senior age categories (six sets of scores max) of a given studbook (total marks for theory; conformation; loose and in hand combined for each individual).

2. Best Studbook Senior and Junior teams

These trophies will be presented to each member (max 4 in each age category) of the first, second and third placed Senior and Junior studbook teams that achieve the highest marks in their specific age group in the competition. Team results comprise the three best scoring individuals in junior and senior age categories of a given studbook combined (total marks for theory; conformation; loose and in hand combined for each individual). Three sets of scores within each age class.

3. *Best Senior and Junior Individuals*

These trophies will be presented to the first, second and third placed Senior and Junior individuals in their age groups who achieve the highest marks in all the individual disciplines combined (theory, conformation, loose and in hand).

Additionally those placing 4th – 10th individually should be acknowledged with presentation of a medal or small trophy.

4. *Discipline phase prizes*

A small trophy will be presented to the winner, second and third placed of each discipline phase – theory, free jumping/movement, conformation and in hand presentation -- in both the Senior and Junior age categories.

The top ten in each age group in each of the discipline phases will also each receive a small award (for example a medal) as a memento of their success.

All those who achieve 100% in the theory test will be awarded a certificate to record this.

5. *Horse Turnout*

Each member of the studbook teams in each age group that presented the best turned out horse, and the second and third placed horses will receive a small trophy.

6. *Souvenir medals*

A memento of their participation will be given to each competitor and Team Manager and to all officials in the form of a medal with the year and WBFSh WC IYB inscribed and carrying the IYB Logo.

All teams and individuals will receive details of all rankings, results and scores after the prize giving ceremony.

4.3 Party time

Following the prize giving and photographs it will be party time until late, very late or very, very late.

Section 5 Other events

5.1 Outings and excursions

To further encourage friendships between young breeders world-wide, the Organisers will provide opportunities for trips to important local stud farms, equestrian events and cultural centres on the Sunday and Monday following the championships, all of which must have the I.Y.B. Board's specific prior approval. These will be optional and those taking part will have to expect to pay a commercial rate for the trips so that the organisers do not lose any money on them. Participants will be required to confirm their booked numbers for these trips when finalising their entries for the championships no later than three weeks before the commencement of the championships.

APPENDICES

Appendix A Committee Positions

Current President: Inge Madsen (Denmark) Term: 2021 - 2025

Previous President: Inken von Platen (Holstein Germany) Terms: 2009 -2013; 2013 – 2017; 2017 - 2021

Current Vice- President: Lieve de Greeff (Belgium) 2015 - 2023

Previous Vice President: Norman Storey (Ireland) Terms 2009- 2013; 2013 – 2014

Current Secretary: Wendy Conlon (Ireland) Term: 2017 - 2025

Previous Secretaries:

- Celia Clarke (United Kingdom) 2011- 2015; 2015 – 2017
- Marcel Koch (France) 2009 – 2011

Current Treasurer Carolin Kathmann (Oldenburg, Germany) Term 2017 – 2023

Previous Treasurers

- Thomas Radel (Oldenburg, Germany) 2015 – 2017
- No treasurer position before 2015

Appendix B List of Approved International Judges 2022 Championships

Name	Studbook	Discipline(s)
Stefaan De Smet	Belgian Warmblood	All Disciplines
Laura Norskov Juul	Danish Warmblood	All Disciplines
Jane Bech Jensen	Danish Warmblood	In Hand & Conformation
Matthias Kornes	Rheinlan Pfalz Saar	All Disciplines
Matthias A Werner	Trakehner	All Disciplines
Lisa Warlich	Brandenburg Anhalt	All Disciplines
Andre Hahn	Oldenburg	All Disciplines
Tiernan Gill	Irish Sport Horse	All Disciplines
Philip Scott	Irish Sport Horse	All Disciplines

Contact details are available from the IYB Committee

IYB World Championships 20...

Juniors Answer Sheet

Competition Number _____ Name: _____

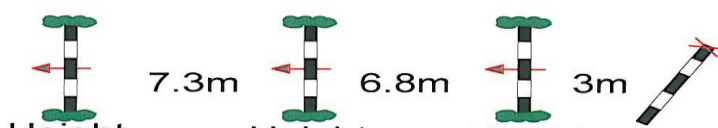
Studbook _____

Question	Answer	Result
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
TOTAL		

IYB World Championships 20..

Question	Correct Answer
1	A
2	C
3	B
4	A
5	B
6	D
7	D
8	A
9	C
10	B
11	A
12	D
13	B
14	B
15	A
16	C
17	C
18	B
19	B
20	D
21	D
22	B
23	C
24	A
25	D

Appendix E Fence dimensions for loose jumping

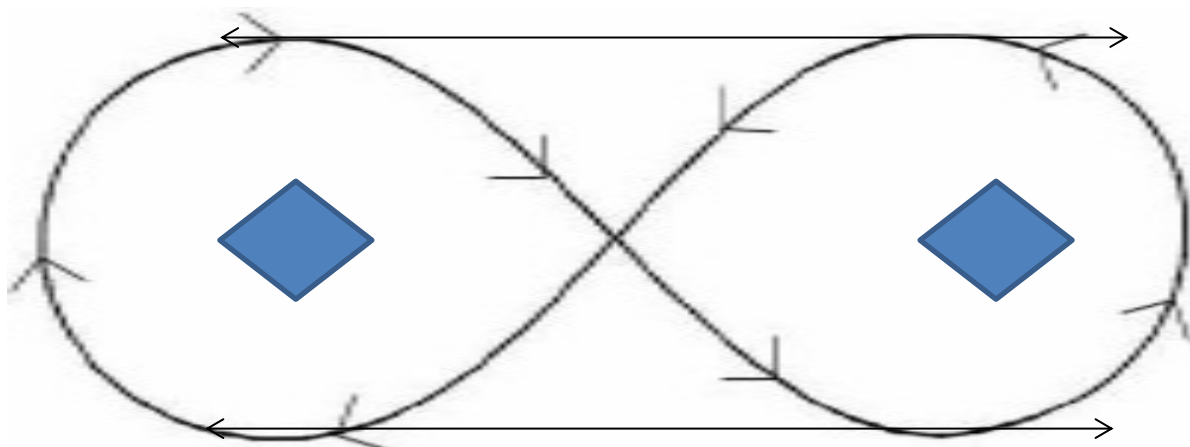


The maximum fence height and width is 1.20m high and 1.05m wide with 4-5 jumping efforts per horse. The fence must be altered between an oxer / spread and a vertical.

The following standard approach for each horse is suggested as a guide:

- 1st jumping effort vertical 90cm
- 2nd jumping effort oxer 90cm
- 3rd jumping effort vertical 1.15m
- 4th jumping effort oxer 1.20m
- 5th jumping effort – oxer 1.20m

The preference is to view the horses on a figure of eight for loose movement. A link to a video example will be included here in due course.



Appendix F *Description of Scores*

Scores	Description
10	Excellent/ Ideal
9	Very Good
8	Good
7	Fairly Good
6	Satisfactory
5	Sufficient
4	Insufficient
3	Fairly Bad
2	Bad
1	Very Bad

Appendix G Loose movement and jumping marking sheet *Half Marks & Whole Marks are Possible*

Prejudgement	Prejudgement horse 1			Prejudgement horse 2				Horse 1	Head no.				
	Judge	Own Score	Difference	Judge	Own Score	Difference		Judge	Own Score	Difference			
Trot													
Canter													
Technique - front legs													
Technique - hind legs													
Suppleness/ Elasticity													
Ability / Scope													
Attitude													
Total Difference								Horse 1					
Competition	Horse 2	Head no.		Horse 3	Head no.			Horse 4	Head no.		Horse 5	Head no.	
	Judge	Own Score	Difference	Judge	Own Score	Difference		Judge	Own Score	Difference	Judge	Own Score	Difference
Trot													
Canter													
Technique - front legs													
Technique - hind legs													
Suppleness/ Elasticity													
Ability / Scope													
Attitude													
Total Difference	Horse 2			Horse 3				Horse 4			Horse 5		

Appendix I Conformation marking sheet

TRAITS	Prejudgement horse 1			Prejudgement horse 2			Horse 1			Horse 2			Horse 3			Horse 4		
	Judge's score	Own Score	Difference	Judge's score	Own Score	Difference	Judge's score	Own Score	Difference	Judge's score	Own Score	Difference	Judge's score	Own Score	Difference	Judge's score	Own Score	Difference
Gender & breed type																		
Head																		
Neck																		
Shoulder & saddle position																		
Body																		
Forelegs																		
Hindlegs																		
Correctness of gaits - front & rear views																		
Walk - side view																		
Trot - side view																		
Overall impression and development																		
Total Difference	Prejudge H 1			Prejudge H2			Horse One			Horse Two			Horse Three			Horse Four		

Appendix I Guidelines for marking Horse Turnout

Duration of preparation time - 1 hour

Scores:

For each section there will be a maximum of ten marks - half marks may be used

1 - 4 = Poor effort

4.5 - 6.5 = Fair effort

7 - 8.5 = Good effort

9 - 10 = Excellent

Grooming –10 marks

Marks will be awarded for the following

Horse should be clean, white legs should be white, hooves picked out, clean and oiled.

Quarter patterns may be used

Plaiting – 20 marks (10 for mane and 10 for tail)

Mane - plaits must be tight and in a straight line. They may be either continental or traditional hunter in style. White tapes / elastic bands (or black for grey horses) may be used for decoration. The number and size of plaits will emphasise the neck. The forelock must be plaited.

Tail - tight, even amount of hair taken throughout. The remainder of the tail must be clean and tangle free. If the horse being prepared has a pulled tailed no plaiting is required but the tail is expected to be clean and tangle free from the top to the bottom.

IMPORTANT: Scissors MUST NOT be used to trim the mane or tail. The use of a scissors will lead to immediate elimination of the team

Tack – 10 marks

Tack must be clean and correctly fitted

Team involvement- 10 marks

All team members must be involved in the preparation for turnout

Presentation of horse – 10 marks

The horse must be shown and paraded by a team member nominated in advance to the Organisers.

Appendix J Horse Turnout Score Sheet

Team _____

Junior or Senior and which studbook

	Task	Mark (1 – 10)
1	Grooming	
2	Plaiting – Mane	
3	Plaiting – tail	
4	Tack	
5	Team involvement	
6	Presentation	
	Total	

Marks: 1 - 4 = Poor effort; 4.5 - 6.5 = Fair effort; 7 - 8.5 = Good effort; 9 - 10 = Excellent

Signed by Judges _____

Appendix K Presenting a horse in hand

Before this section of the competition begins there will be a demonstration to show participants the way the judges expect a horse to be presented. Competitors will be given 15 minutes to familiarise themselves with their nominated horse. Gloves and hard hat conforming to standards set out in section 3.11 must be worn.

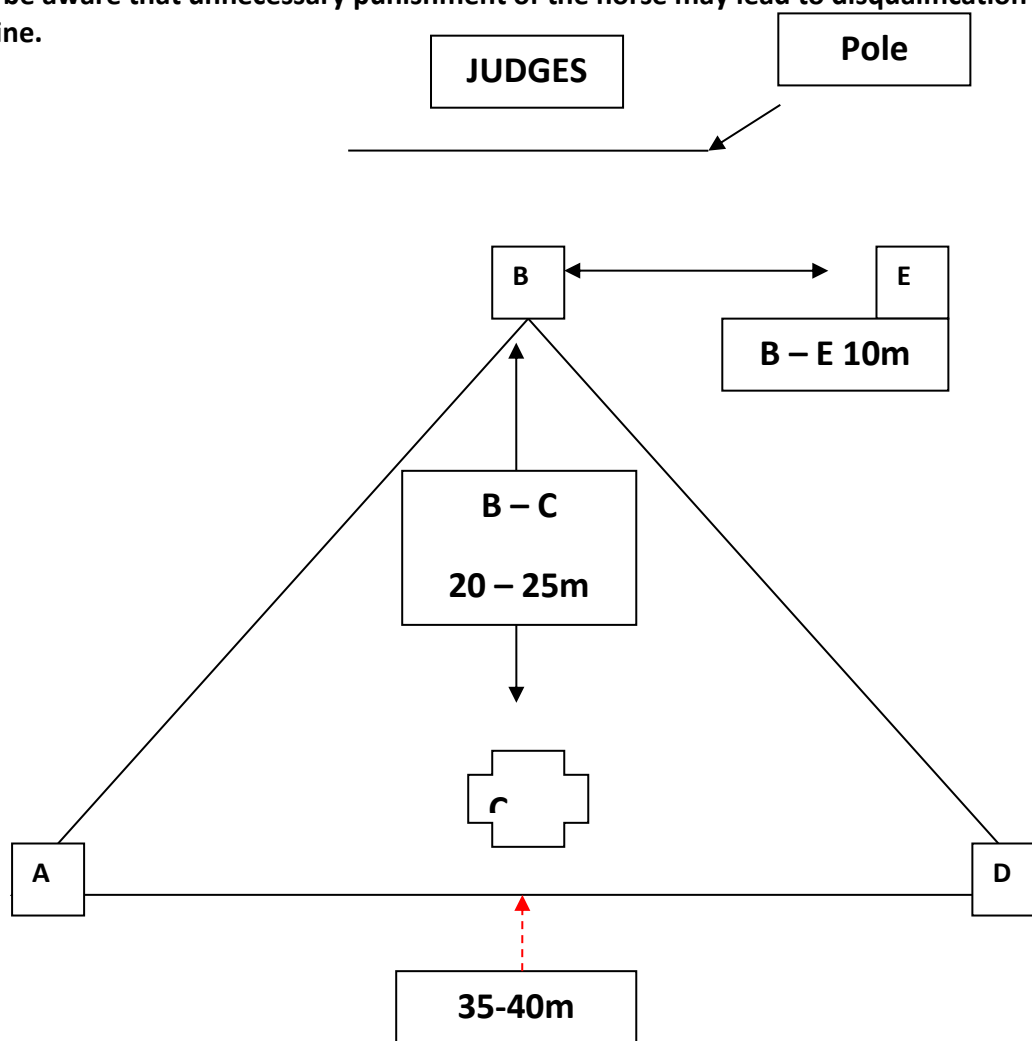
Purpose

The overall purpose of the in-hand discipline is to present the horse in a way that makes the horse look and act in the best possible way both standing still and moving. The horse will be shown in a bridle (ideally with a snaffle bit) and reins (ideally which are not bulky but slender and easy to hold in the hand). The handler must behave discreetly in order to let the attention be concentrated on the horse.

A horse will be presented to the judges on the triangle. The longest side of the triangle must be 35-40m between D and A. The distance between B and C is recommended to be 20-25m.

Each participant will be allowed the assistance of an 'assistant handler' using a lunge whip. The function of the whip handler is to discreetly keep the horse going forward at all times but at the same time not to interfere as to upset the rhythm and balance of the horse. Competitors may instead carry a training whip that is held in the left hand instead of an assistant handler.

Please be aware that unnecessary punishment of the horse may lead to disqualification in this discipline.



Guide poles exterior to the triangle circumference, if used, should only be used for the Junior Competitors

Throughout the presentation control over the reins is important whilst also demonstrating 'elegance' in holding the reins. Safety is paramount.

Phase 1. At the signal of the judges the competitor will enter the arena at **A** in walk heading in a straight line towards the judges at **B**. The walk will be purposeful, balanced and at a pace that suits the horse with a regular four beat rhythm. The judges will be noting the position of the competitor in relation to the horse, the use of the rein aids and the free left hand, the competitor's ability to communicate subtly with the horse and to interpret the horse's reactions and respond appropriately to them. It should look easy, effortless and smooth.

Phase 2. On reaching the judges at **B** the competitor will present the horse in front of the judges at halt in an open stance with the near (left) side of the horse nearest to the judges. The stance should be achieved with minimum amount of movements (marked down for multiple adjustments, even if the correct presentation is finally achieved).

This means the near forelimb is positioned a little in front of the off forelimb. Also the near hind leg should be positioned behind the off hind leg. The horse must stand balanced on all four legs, holding the head and neck naturally straight in front.

In front of the judges the handler will step to the front of the horse at approximately one arm's length. The reins are held, one in each hand at a suitable distance (approx. 30 to 60 cm) from the bridle ring.

When positioned the competitor will look towards the judges and give an oral presentation in a clear audible voice presenting the competitor's name, and the age and pedigree of the horse (sire, dam and dam's sire). The positioning of the horse should be achieved as smoothly and swiftly as possible. The judges will be noting the correct positioning of the horse and competitor, the use of the rein aids, the ability to communicate subtly with the horse and to present the horse's details clearly.

Phase 3. At the signal of the judges the competitor will walk the horse in a straight line away from the judges towards and around **C** returning in the same line to **B**. The judges will be noting the position of the competitor, the rhythm and tempo of the walk, the straightness of the line and the smoothness and balance on the turn. Turns should be as small as possible, in good rhythm, and in a curve when making the turn. Also assessed is the ability of the competitor to utilise the rein aids, free hand and communication with the horse.

Phase 4. On reaching **B** the competitor will turn right and trot towards **D**, turning right and displaying extended trot towards **A** and turning right back to the judges at **B**. On reaching **B** the competitor will transition to walk and proceed towards and around **E** returning to present the horse to the judges at **B**. The judges will be noting the position of the competitor, the smoothness of the transitions from walk to trot and trot to walk, the straightness, tempo, rhythm and balance of the trot in the straight line and on the turns. The competitor must be careful to regulate the tempo approaching and through

the turns and to achieve controlled extension of the trot between **D** and **A**. The judges will note the fluidity of the transitions, use of the rein aids and communication with and reaction to the horse.

Phase 5: Presentation in halt at **B**. The halt presentation is in the open stance with the off (right) side of the horse nearest to the judges. The stance should be achieved with minimum amount of movements (marked down for multiple adjustments, even if the correct presentation is finally achieved). The competitor should bid thank you to the judges.

At the signal of the judges the competitor will leave the arena in a trot towards **A** in a relaxed manner. The judges will note the positioning of the competitor and the horse, the use of the rein aids, subtle communication with the horse and the straightness and rhythm of the exit trot. Half turn in walk returning to final presentation is judged with the final presentation (phase 5)

Overall Impression: The judges will score the overall presentation – how well the presentation was carried out, was it a balanced efficient performance, how did the competitor handle situations as they arose, was the competitor in control at all times. Throughout the presentation the judges will be looking for the correct way of holding the reins, correct and quiet presentation in the stance on both occasions, and quiet discreet handling of the horse throughout the presentation whilst maintaining the desired gait, and the rhythm, balance and tempo of the gait.

The judges want the handler to present the horse in a manner that shows the horse at its best. In the walk as well as in the trot the horse should be given the opportunity to show its movements as freely as possible. On the turns the handler may reduce speed without the horse losing rhythm. In the standing position the horse should look its best. The judges want a harmonious total impression of the presentation.

The walk of the horse must be calm, natural and rhythmic, clearly exhibiting four-time beat and as free as possible. In trot the horse must show a clear two-time beat movement and show extension as soon as possible after the turn at D.

In all movements the horse should carry its head and neck naturally while being led on a straight line. All turns are made to the right, being as short as possible. During the turns the left hand is kept level with the horse's left eye at a suitable distance from it.

The scores

A maximum of 10 marks will be given for each position (see marking sheet). The total mark will be multiplied by 2 to give the final score out of 100.

Appendix L Score Sheet for Judgement of Presenting a Horse In-Hand

Competition Number		Name	
		Studbook	

Overall Aim: Demonstrate good judgement, presenting the horse at its best in stance, walk and trot:

- ✓ Reins to be handled safely and appropriately; elegant presentation;
- ✓ Soft and still connection to the mouth; subtle use of rein aids
- ✓ Body position at the shoulder in movement phases and use of left hand to guide around the corners where required
- ✓ Turns to be prepared for and sized according to the horse without loss of rhythm
- ✓ Speed to be adjusted accordingly and prepared well

Score Sheet for Judgement of Presenting a Horse on the Triangle

Description	Score (0 – 10)	Comment
Phase 1: Entering the triangle (walk) <ul style="list-style-type: none"> horse is able to show its best walk in a straight line with an active rhythmic tempo 		
Phase 2: 1st presentation <ul style="list-style-type: none"> horse is straight and stance is presented in the middle of the pole, horse walks into the stance with the minimal amount of adjustments made stance is open to the judges and well balanced competitor introduces themselves and age, breed, sex, sire, dam and dam sire of the horse – confident, friendly oral delivery maintaining eye contact to the judges and control of the horse maintaining the stance position throughout 		
Phase 3: Walk <ul style="list-style-type: none"> horse is able to show its best walk with an active rhythmic tempo straight lines (same line away from and returning to the judge), good and appropriate size and position of the turns – horse kept on the straight line for as long as possible to achieve top marks the horse should hide the marker at point C from the judges 		
Phase 4: Trot on the triangle <ul style="list-style-type: none"> trot commences as soon as the horse leaves point B (good preparation) shows working trot on short sides and full extension in rhythm on the long side to within the limits of the horse collection of the trot and balance before and through the turn transitions from walk to trot and trot to walk are smooth and controlled running style of the competitor (ability, balance, posture, position) 		
Phase 5: 2nd presentation <ul style="list-style-type: none"> half turn in the walk demonstrates an active rhythmic walk with control on the turn horse is straight and stance is presented in the middle of the pole, horse walks into the stance with the minimal amount of adjustments made stance is open to the judges and well balanced 		
Overall impression: <ul style="list-style-type: none"> Optimum presentation of the horse; in control and not interfering negatively with the horse's paces intuition (positive) risk taking situation-based decision making in favour of the horse (keeping strong horses under control whilst calming them down; motivating tired or very quiet horses) in the best possible or necessary way 		
TOTAL MARKS		

Mark Scale 1-10; half points can be given: 0-not executed; 1-very bad; 2-bad; 3-fairly bad; 4-insufficient; 5-sufficient; 6-satisfactory; 7-fairly good; 8-good; 9-very good; 10-excellent

Appendix M Participants in hand sample showing times example

IYB World Championships 2013

In hand showing times for seniors

Competitor Number	Time (hour) to collect horse	Time (hour) to show horse	Horse (Number)
1	10.00	10.15	1
2	10.05	10.20	2
3	10.10	10.25	3
4	10.15	10.30	4
5	10.20	10.35	5
6	10.25	10.40	6
7	10.30	10.45	7
8	10.35	10.50	8
9	10.40	10.55	9
10	10.45	11.00	10
	10.50	BREAK FOR JUDGES	
	11.00	BREAK FOR JUDGES	
11	11.05	11.20	11
12	11.10	11.25	12
	11.15	11.30	13
ETC	ETC	ETC	ETC